

<b>OVERVIEW READY4FINANCE: BUILDING YOUR TEAM</b>	
<b>Objectives</b>	<ul style="list-style-type: none"> <li>• Ability to combine a successful management team</li> <li>• Ability to understand team structures and processes</li> <li>• Practice troubleshooting problems that arise on a team</li> </ul>
<b>Topics covered</b>	<ul style="list-style-type: none"> <li>• Why build a team?</li> <li>• Risks of incomplete teams</li> <li>• Characteristics of effective teams</li> <li>• Practice putting a team together</li> <li>• Roles, Organization and Communication</li> <li>• How to enhance performance in a team: troubleshooting</li> <li>• What investors look for in team</li> </ul>
<b>Time</b>	2 hours
<b>Target group</b>	Entrepreneurs, managers
<b>Size</b>	Minimum participants 10, maximum 17 (size needs to be limited to encourage interaction).
<b>Materials needed</b>	Lap top, beamer, flip chart, market for flip chart

**Trainer notes:** This is a fairly straightforward training. No prior experience of entrepreneurs in management function is necessary. This training can be given to entrepreneurs who are still in process of putting a team together, or to managers of existing teams.